

## RESUME

### PERSONAL DETAILS :-

Name:- Abisha Augustine Rajan

Current Address:- B-306,Shree Krishna Om Sai Residency , Devad Village ,beside Pushpa Narayan Complex, New Panvel , Maharashtra - 410206

Email Id:- [abisha.augustine@gmail.com](mailto:abisha.augustine@gmail.com)

Mobile Number:- 8850857265,8692009852

Date of Birth:- 13th April,1998

Gender:- Female

Marital Status:- Single

Languages Known:- English ,Hindi ,Marathi and Tamil

Nationality:- Indian

### CAREER OBJECTIVE:-

Looking for a challenging assignment where I can prove my ability with my working knowledge and solving capability with my sincere dedication and hard work which will help me to explore myself fully and realize my potential.

EXAM	BOARD AND UNIVERSITY	YEAR OF PASSING	MARKS OBTAINED
S.S.C	LORETO CONVENT SCHOOL - MUMBAI	MARCH,2014	80.80%
H.S.C	ST. JOSEPH JUNIOR COLLEGE OF SCIENCE AND COMMERCE - MUMBAI	FEBRUARY,2016	73.23%
GRADUATION - B.M.S	SIES COLLEGE NERUL - MUMBAI	APRIL,2019	7.48 CGPI

❖ Pursuing Post Graduation Diploma in Shipping Management and Logistics from NMIS COLLEGE.

**OVER ALL EXPERIENCE:-**

- One and a half month experience in Zajil Employment & Services as an Intern in HR Field (7<sup>th</sup> May,2018 to 20<sup>th</sup> June,2018).
- Currently working in CAMS as Virtual Relationship Manager since 1<sup>st</sup> July,2019.
- As a Virtual Relationship Manager I coordinate with customers for better investment plans.
- Monitoring customer portfolio and analyzing risk involved in investment.
- Providing quick solutions for customer problems in funds and services.
- Supporting and helping customers to find the right fund.
- Providing sufficient information about our company Products and Brokerage.
- Doing thorough study on funds and assist customers to make right choice on segregating funds as per their requirements and needs of the Mutual Fund Distributors.

**COMPUTER SKILLS:-**

Microsoft Word , Microsoft Excel and Microsoft PowerPoint

**HOBBIES AND INTERESTS:-**

Art and Creative work.  
Learning New Things.

**EXTRA CURRICULAR ACTIVITIES:-**

Participated in Inter School competitions such as Drawing and Creative work.

**DECLARATION:-**

I hereby declare that the above information is correct to the best of my knowledge and belief.

Abisha Augustine Rajan