



SHUBHAM D. KONPRATIWAR

Executive Logistics

Mob: 075076 55144

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OBJECTIVE

Aspiring for senior position at a growing, people-oriented, high-technology consumer, electrical/electronic corporation where I can use my interpersonal skills to improve services and products, reduce costs and lead times, delight customers and help and mentor others. All the while engaging in new challenges and learning experiences.

SUMMARY

Dynamic professional with 2+ yrs. experience in Logistics and presently associated with Bizerba India Pvt. Ltd. as Executive Logistics.

Good in supply chain operations, Scrap Control.

ACADEMIC PROFILE

BSc– Electronics & Computer Science – with 62% from SGM Arts & Science College Kurkheda which is affiliated to Gondwana University, Gadchiroli Maharashtra.

KEY SKILLS

- ⇒ Good Communication Skill
- ⇒ Good Knowledge OF MS Word, MS EXCEL
- ⇒ Client relationship management abilities.
- ⇒ MSCIT

ORGANIZATION DETAILS

Since July-2020 to Present': Bizerba India Pvt. Ltd. As Executive Logistics

- ⇒ Preparing Invoice, Pro-forma, sales order etc.
- ⇒ Preparing the quotations of Weighing scale products & spare parts.
- ⇒ Preparing Monthly Sales Report.
- ⇒ Handled the tasks of dealing with customer queries.
- ⇒ Timely sending the dispatch details to customer.
- ⇒ Follow-ups for the courier till the consignment reaches to the customer.
- ⇒ Coordinating and monitoring supply chain operations.
- ⇒ Follow-up for purchase order and advance payment.
- ⇒ Preparation of daily reports and co- ordination for collections of acknowledgements (POD).



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PERSONAL DETAILS

Date of Birth	: June 08, 1996
Languages Known	: English, Hindi, Marathi
Interests & Hobbies	: Travelling, Listening Music
Address	: 2405, E-wing, Balaji Symphony, Sukhapur New Panvel. Navi Mumbai-400701

I hereby declare the information furnished above is true to the best of my knowledge.

Shubham Dilip Konpratiwar