# *CURRICULUM VITAE*

Bhadar Mal Saini

Village Doltabad, Near Govt. School, Sector – 105,Gurgaon,

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**ABOUT**

Responsible for the entirety of the garden ensuring grounds are beautiful well-maintained and safe for all visitors.

Able to visualize completed projects

Comprehensive knowledge of plants trees shrubs soil types and climate conditions

Ensured all plants and shrubs received proper water and fertilizer and that the fertilizer used was in keeping with being part of the green industry.

Constructed flower beds; supply water and administer fertilizers

Pruned shrubs and trees; dispose of branches via wood chipper; recycle wood chips for establishing gardens

Responsible for the maintenance of assigned parks and playgrounds

Swept and raked leaves, collected and disposed of litter and debris

**EXPERIENCE:**

**Experion Developers Pvt. Ltd. - A Reputed MNC Company in India – Real Estate**

FROM: 25.09.2015 TO TILL DATE

**Project:**

**The Windchant, Sector 108, Gurgaon-Group Housing**

**The Westerleigh, sector 108,, Gurgaon-Township**

**Heartsong Sector 112, Gurgaon-Group Housing**

**DESIGNATION: HORTICULTURE EXECUTIVE**

**WORKING AREA:**

Reading and explain planting area, planting material

Prepare and discuss planting plan with seniors and contractor

Selection plant as per boq and select for site planting

Prepare ground or area for planting and grasping like ground leveling earth filling work

Planting, watering, fertilization and etc work related horticulture

Follow and use rules of safety procedure

Keep touch other contract work activity like civil work, Electric.

After planting make schedule of watering, fertilizer and chemical, manure etc.

Explain gardeners about every activity of horticulture

Keep daily record of every task

Measurement of horticulture area and submit it to seniors for their examine.

Manage Project Schedule

Procurement of Plants & Material for Sites.

Prepare site repots, monthly progress report of sites.

Handle Vendors & Manpower.

Measurement and passing Bills of Vendors

Management of pests & disease of tees, fairways, roughs and greens.

Development of Green area as per Drawings.

Maintenance of Green area

Study Drawing received from Architect, find discrepancy if any and Plan to Execute

Workout quantities required and put requisition

Preparation of seasonal flowers

Prepare soil, plant and transplant trees and plants, mulching, weeding, and watering and irrigation.

Maintain care of horticulture tools and equipment

Manage weekend watering duties

Evaluated the intensity of projected problems brought about by inclement weather and soil issues.

**GROTECH LANDSCAPE DEVELOPERS PVT. LTD., NEW DELHI**

FROM: 25.07.2011 TO 24.09.2015

DESIGNATION: **HORTICULTURIAL ASSISTANT**

**WORKING AREA:**

Selection, ordering, planting, culture, and maintenance of trees, shrubs, ground covers, and turf grasses.  
Maintain Nursery stock and records on the growing operation.  
Assists in the preparation of maintenance programs for the control of plant diseases and insects.  
Assists in preparing fertilizer programs for various types of plants.  
Nursery, Irrigation and Green house management

Supervised employees to ensure work was done according to the proper standard.

Delivery of landscape material and plant at job site.

Sales of horticulture plants at nursery store.

Stocking of merchandise at the nursery store including maintenance of working area.

Maintenance of facilities of entire nursery and landscape ground

Follows safety procedures

Development of Green area as per Drawings.

Nurseries Development.

Handle vendors & manpowers.

Prepare Site Reports.

Workout quantities required and put requisition

Purchasing and selection of plant material

Preparation of seasonal flowers

**GARDEN VIEW LANDSCAPE PVT. LTD. GURGAON (HARYANA)**

FROM: 10.01.2008 TO 10.07.2011

DESIGNATION: **HORTICULTURE SUPERVISOR**

**WORKING AREA:**

Ground preparation, Tree planting

Management of greenhouse and nursery.

Landscape maintenance, irrigation maintenance

Tree Removal, Tool maintenance and clean-up, Store record maintain

Nursery Development.

Handle Manpower and making daily report.  
Prepare Site Reports.

Preparation of Seasonal Flowers.  
Prepare monthly bill of maintenance for various sites.

**EDUCATION**

Education : Graduation (b.com) from Rajasthan University

: 3 years **Diploma in Agriculture** from OPJS University, Rajasthan

Computer knowledge : M.S. Word, M.S. Excel, Internet & Tally

**PERSONAL DETAILS** :

Father’s Name : Sh. Nar Singh Saini

Date of Birth : 20.06.1982

Mart. Status : Married

Lang. Known : English& Hindi

Sex : Male

DATE : 15.10.2020

PLACE: Gurgaon **(*B.M. SAINI*)**