**RESUME**

Miss. Dipti shivaji Jagadale

E-Mail: jdipti1997@gmail.com

Mobile no. 9762629085

Career Objective

To work in a firm with a professional work driven environment when I can utilize & apply my knowledge skill which would enable me as a fresh under graduate to grow while fulfilling your organizational goals.

Educational Qualifications

Technical Skill

* Basic Knowledge in computer from MS Office (Microsoft Word, Excel, Access, PowerPoint, OneDrive and Outlook), Internet.
* Tally ERP-9 Accounting Software Knowledge in the month of February 2020.

| EXAM | YEAR | UNIVERSITY | PERCENTAGE | CLASS |
| --- | --- | --- | --- | --- |
| T.Y.B.COM | March-2019 | Kolhapur | 63.50% | 1st CLASS |
| H.S.C | March-2016 | Kolhapur | 74.31% | Distinction |
| S.S.C. | March-2014 | Kolhapur | 62.00% | 1st CLASS |

Strengths

* Innovative and creative.
* Flexible
* Hard working & Punctual
* Self-motivated

Hobbies

* Playing outdoor games.
* Travelling, cooking.

Personal Information

Full Name : Dipti shivaji Jagadale

**Permanent Address:**

**A-104 Balaram Heights Khalcha Pada Sagaon Dombivali East 421201**

Husband Name : Dattatray Kakasaheb Jadhav

Date of Birth : 22 April 1999

Gender : Female

Marital status : Married.

Nationality : Indian

Languages Known : Hindi, Marathi & English

Declaration

I do hereby declare that above information is true to the best of my knowledge.

# Date :-

**Place :-** (Dipti shivaji Jagadale)