

Kaumudi Dhorey

BBI graduate & Diploma in Foreign Trade

A self-driven and motivated individual looking for opportunities to work within Logistics, Operations, e-Commerce and Financial sector as a Data Entry consultant/analyst.



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WORK EXPERIENCE

Intern- Data Entry GEEBEE Education Pvt. Ltd.

Achievements/Tasks

- As an intern analyzed, researched and extracted Data

EDUCATION

Bachelor's in Banking & Insurance Sydenham College of Commerce and Economics

2018 - 2020

Overall CGPA is 6.91

Diploma in Foreign Trade Sydenham College of Commerce and Economics

2018 - 2020

Scored 84%

Higher Secondary Certificate- CBSE Kendriya Vidyalaya

2015 - 2017

Scored 71.2 %

Secondary School Certificate- CBSE Institution/Place of Education

2015

Scored 61%

SKILLS

Banking Insurance Data Entry Data extraction
Leadership Social medial account management
Public relations Marketing Content creation

ACHIEVEMENTS

Chairperson of Foreign trade Department (2019 - 2020)

Contributed to 'Cheer Up Project' as part of the Social activity of SCC

Working as the HOD of Media and Content Department at Sydenham Computer Centre (SCC) (2019 - 2020)

Vice-chairperson of Foreign trade Department (2018 - 2019)

Official Member of Sydenham Computer Centre (SCC) (2018 - 2019)

Worked as the Coordinator for Aptech Computer Course (2018 - 2019)

Participated in 'TECHNOKRAT-19' fest as a HOD in Media and Content Department

Participated in 'CONCORD' fest as a HOD in PR Department

Participated in 'BLITZCREED' fest as a HOD in Admin Department

LANGUAGES

English
Full Professional Proficiency

Hindi
Full Professional Proficiency

INTERESTS

Singing, Watching movies, Playing video games, Learning languages