

# NIKITA D. CHILE

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## OBJECTIVE

Seeking a position with an organization where I can contribute my skills for organization's success and synchronize with new technology while being resourceful, innovative and flexible.



## EDUCATION

| Course                       | College/University     | Year of Passing | Percentage   |
|------------------------------|------------------------|-----------------|--------------|
| M.A<br>(Political Science)   | Mumbai University      | May-2018        | FIRST CLASS  |
| B.A                          | Ramnarain Ruia College | May-2016        | FIRST CLASS  |
| Higher Secondary Examination | Ramnarain Ruia College | Mar-2013        | FIRST CLASS  |
| Secondary School Examination | R.M.Bhatt High School  | Mar-2011        | SECOND CLASS |



## EXPERIENCE

- RTO OFFICE IN WADALA (14<sup>th</sup> Jan 2018 -12<sup>th</sup> May 2019)  
Making Entries in software  
Government clerk work
- CANTEEN STORE DEPARTMENT (13<sup>th</sup> May 2019 -15<sup>th</sup> Jan 2020)  
Data Entry  
Making Entries in Software  
Government Clerk work



## SKILLS

Working knowledge on the following:

- MS-CIT
- DTP
- Talley ERP 9
- MS-Office
- English Typing 40wpm
- Marathi Typing 30wpm



## PERSONAL DATA

**[Date of Birth]** | 19 December 1995.

**[Hobbies]** | Listening Music, Watching TV.

**[Languages]** | Marathi, Hindi, English

**Declaration :** I hereby declare that information given above are true to the best of my knowledge and belief

**Place :** Parel, Mumbai.

**Date :**

Nikita Deepak Chile