

**NEELAM NITIN SURYAWANSHI**

Qualification: - B. PHARMACY

Email id: - suryawanshi.neelam123@gmail.com

Contact number: - 8080667918

Location: - Vashi , Navi Mumbai

**Carrier objective: -**

Willing to work as a key player in challenging a creative environment and pursue career in QA and Production environment. To take an opportunity to work in your prestigious organization where I can use and prove my functional skill in proliferation of your organization.

**Work Experience: -**

**Concept Medical Research & Envision Scientific Pvt Ltd Surat, Gujarat.**

**Designation & Department:** - Associate (A2)– Quality Assurance

**Duration:** - June 2021 to September 2022

**Experience:** - 1+ Years

- Experienced Associate with a demonstrated history of working in the Medical Device manufacturing industry that manufactures the medical devices used to treat Cardiovascular Disease. Skilled in ISO 13485 and trained for cGMP and GDP.
- Successfully completed INTERNAL AUDITOR TRAINING ON Medical Device –Quality Management System Requirements of Regulatory Purpose as per ISO 13485:2016.

**Job Responsibilities: -****1. Documentation**

- In process manufacturing documentation.
- Standard Operating Procedure preparation & review.
- Change control, Deviation, NC, CAPA documentation.
- Control of issuance & retrieval of documents

**2. Quality Management System**

- Prepare, review, timely updating of SOPs, Quality procedures and Quality records.
- QMS maintenance to make in-line with practice.
- IPQA.

**Key Responsibilities Handled: -**

- Issuance and retrieval of Batch manufacturing records and formats. Maintaining and updating the Batch Manufacturing records
- Performing in Process Quality Assurance Checks for manufacturing of medical device.
- Issuing of Line clearance at every steps of batch manufacturing.
- Documentation of logbooks, temperature and humidity records.
- SAP Software handling.
- Assisted in Internal and External Quality Audits.
- Provided support to the various divisions for effective and efficient implementation of the Quality Management System,
- Co-ordinate with Production, QC, Warehouse, Regulatory affairs and Maintenance Regarding implementation of QMS, non-conformance & corrective action for the same.
- To assist Manager QA and V.P in continuous systems updating.
- To help in drafting, reviewing and approval of all department SOPs.

**Achievements:-**

1. Certificate course in Pharmacovigilance (Udemy)
2. SAS programming BASE certification Course.(SAS beginners)(Udemy).
3. Certificate course in Drug Regulatory Affairs.(Udemy)

**Technical Skill: -**

- Good working knowledge of internet application.
- SAP Software End User
- MS office: - Word, Excel, Power point /Operation system- windows.
- Familiarity of the various process involved in Manufacturing /Production.

**Educational qualification: -**

DEGREE	COLLEGE	UNIVERSITY	PERCENTAGE
B. PHARMACY	KVPS Institute of Pharmaceutical Education, Boardi	North Maharashtra university	77.24%
HSC	Kendriya Vidyalaya ISP Nehrunagar, Nashik	Delhi board	74.5%
SSC	Kendriya Vidyalaya ISP Nehrunagar, Nashik	Delhi board	80%

**Academic project: -**

- Name of the project: - Review article on Micro-emulsion current trend in Novel drug delivery.
- Role: - Project lead
- Team size: - 2
- Duration: - 1 month

**Industrial training: -**

- **Industrial training of 1 month in PIRAMAL PHARMA SOLUTION**
- From 01 JUNE 2019 to 29 JUNE 2019
- Exposure to manufacturing facility (vitamins and minerals premixes).
- Manufacturing of the Saridon tablet and Paraxin suspension.
- Visited the general tablet granulation area and three compression cubicles and three packing lines. Visited the quality control section.

**One-day industrial visit to LUPIN PHARMACEUTICAL**

- Exposure to the generic formulation and biotechnology product production
- Production of RCINEX TABLET

**Extracurricular activities: -**

- Participated in state level poster presentation [AVISHKAR]: -
  - (a) Poster on "Pharmacovigilance for Ayurveda, siddha and umami (ASU) drugs, current status and future strategies".
  - (b)Poster on formulation and standardization of "Ayurvedic preparation surface for warts".
- Participated in National level conference of "Entrepreneurship Program".
- Participate in State level seminar on Intellectual Property Right.

**Personal vittae: -**

NAME	Neelam Nitin suryawanshi
BIRTH DATE	16 \12\1998
NATINALITY	Indian
LAUNGAGE	Marathi, Hindi, English
PERMANENT ADDRESS	CISF Complex Sector -10 Vashi Navi Mumbai ,Maharashtra India

**Declarations: -**

I hereby declare the above written particulars are true and correct to the best of my knowledge and belief.

Place: - Vashi

Date: -        /    /

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