

## **Curriculum Vitae**

Name :- **SURESH WAMAN BHOSALE**

Postal Address :- Harshal Niwas Room No 2  
Sawarkar Nagar, Opp Ganesh Darshan,  
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Mobile No :- 9224241470

E-mail ID :- [sureshbhosale21@rediffmail.com](mailto:sureshbhosale21@rediffmail.com)

Date OF Birth :- 21<sup>st</sup> Nov 1964

Languages Know :- English, Marathi, Hindi(Spoken & Written)

### **Education Qualification:-**

Sr No	Exam Passed	Board/University	Class	Year
1	S.S.C.	Pune Board	II	1981
2	H.S.C	Pune Board	II	1983
3	B.Com	Pune University	II	1987

### **Additional Qualification:-**

- ❖ English Typing 40 W.P.M.
- ❖ MS-Office (Word, Excel, and Power Point) Ws7, Lotus Trio Package Of Account, Tally.
- ❖ Certified Course In House Keeping Supervision Form Food Craft Institute Pune-1986.
- ❖ SAP Computer system.

## **Experience:-**

- **M/s Comfort Coolers (I) Pvt. Ltd.**

As Accountant From April 1987 To April 2006.

- ❖ Able to handle Accounting Procedures Up to Finalization.
- ❖ Sales-Tax, Income Tax, Assessment Return Filling.
- ❖ Knowledge of Professional Tax and Excise Matters.
- ❖ Able to handle Import and Export and Export procedures DGFT work of Advance license clearing and forwarding procedures export promotion council registration done a legal matter to taking EOU certification.
- ❖ Registration of companies ROC Annual return filling.
- ❖ Follow up of Bank Loans MSFC, SICOM etc. preparing Bank Loan Projects Report.
- ❖ Able to control the Day To Day Cash Book.
- ❖ Able to get work done from assistants

- **TATA MOTOR FINANCIAL SERVICES LIMITED**

- **Sovani Dhoolam & Associates**

As Supervisor  
From May-2006 To Sep- 2006.

- ❖ Bank Reconciliation Work
- ❖ Collection.
- ❖ PDC Updating Entry

- **Manubhai & Co.**

As Accounts officer  
From Oct 2006 To June 2007

- **E-Nxt Finacial Ltd.**

As a Senior Financial Associate  
From July 2007 To Jan 2009

- **M.M. Poonjaji & Company**

As a Accounts / Export Executive  
From Feb 2009 To July 2011

- **V.V. Pandya & Associate**

As an Accountant  
From Aug. 2011 To Jan 2013

- ❖ Service tax, sales tax, return filling
- ❖ TDS return filling

- **Sanjay maintenance Pvt Ltd.**

As a Asst. Manager Accounts  
From Feb 2013 To January2014

- ❖ Able to handle Accounting Procedures & day to day work.
- ❖ Reconciliation of client sundry Debtors & Creditors ledger.
- ❖ Monthly MIS report.

- **Tristar International**

As a Senior Accountant  
From Feb 2014 To Jan 2018

- ❖ Able to handle Accounting Procedures & day to day work.
- ❖ Reconciliation of client sundry Debtors.
- ❖ Bank reconciliation .and sales Invoices

- **Indian Corrugated Case Manufacturers' Association (ICCMA)**

As a Senior Accountant  
From Feb 2018 To till date

**(SURESH WAMAN BHOSALE)**